



ARMY NATIONAL GUARD AGR VACANCY ANNOUNCEMENT
JOINT FORCE HEADQUARTERS-COLORADO
OFFICE OF THE ADJUTANT GENERAL
6848 South Revere Parkway
Centennial, Colorado 80112-6709

ANNOUNCEMENT NUMBER: 26-113

DATE: 09 Sep 26

CLOSING DATE: 16 Sep 26 (21:59 MDT)

POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:
HUMAN RESOURCES SERGEANT, PARA 209B LINE 03, E6, 42A

APPOINTMENT FACTORS:

OFFICER()

WARRANT OFFICER()

ENLISTED(X)

LOCATION OF POSITION:

ARNG STAFF ELEMENT, JOINT FORCE HEADQUARTERS-COLORADO, 6848 SOUTH REVERE PARKWAYCENTENNIALCO

WHO MAY APPLY:

Must be a current on-board AGR in the State of CO within the grade(s) of E6 and E6.

AREA OF CONSIDERATION: This position is open to the grades of E6.

INSTRUCTIONS FOR APPLYING: The documents listed below **ARE THE ONLY AUTHORIZED** documents to be submitted. If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. **Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position.**

1. NGB 34-1 (dated 20131111) must be complete with original signature and memos (Must submit explanation memos for yes selections except for question #9 and #17).
2. Photocopy of last 3 NCOERs (Must submit memos for gaps in NCOERs and Service Members with DOR less than 3 years).
3. Security Clearance Verification Memo
4. Medical Protection System Individual Medical Readiness (IMR) dated within the last 12 months
5. Report from ATIS showing passing AFT and Height/Weight within the last six months (DA 705 and DA 5500/5501 accepted in lieu of ATIS report)
6. DA 5016 from My Retirement Points tile on IPPS-A or most recent NGB 23A (RPAM) from iPERMS
7. Soldier Talent Profile (STP) dated within 3 months.
8. Copy of all DD214's / NGB 22's showing all prior service.
9. Exception to Policy (ETP) memo for AGR Soldiers who are under 36 months in their current assignment.
10. Profiles must be attached if applicable. Pregnancy itself is not a disqualifier.

POSITION COMPATIBILITY REQUIREMENTS:

The individual(s) must qualify for and be placed in the following compatible MOS/AOC: 42A

MINIMUM APPOINTMENT REQUIREMENTS:

1. Must be 42A MOS qualified.
2. PCS funds subject to availability.
3. Must possess a current Secret clearance.
4. Per the COARNG AGR Stabilization Policy dated 7 September 2025, AGR Soldiers serving less than 36 months in their current assignment are ineligible for application unless the announcement pertains to a leadership position, promotion opportunity, or an Exception to Policy Memo (ETP) is attached with application.
5. All application packets must be submitted online @ <https://ftsmcs.ngb.army.mil/Protected/Jobs>. Emailed packets will not be accepted, unless the applicant is deployed. If applicant is deployed, make sure you annotate on subject line of email (DEPLOYED) name and announcement number. Deployed applicants should send application emails to ng.co.coarng.list.agr@army.mil.

BRIEF JOB DESCRIPTION:

Human Resources Sergeant operates at the G1 echelon, serving as a senior technical expert supervising consolidated personnel actions and human resources support for subordinate units. A core responsibility includes advanced Unit Manning Report (UMR) Management, reviewing consolidated strength data to advise senior commanders and the G1 staff on overarching personnel readiness and critical organizational shortages. The NCO oversees the meticulous processing of higher-level military awards and supervises the execution of enlisted promotions, ensuring command-wide compliance with centralized and semi-centralized board policies. Concurrently, this leader monitors and processes administrative reductions and demotions, reviewing packets escalated from lower echelons to guarantee strict adherence to regulatory due process. Furthermore, the 42A30 manages the command's transition and separation operations by thoroughly reviewing and processing higher-level administrative discharges. This duty necessitates the rigorous validation of all legal and administrative documents associated with discharges to ensure complete accuracy prior to final headquarters approval. To execute these vital echelons-above-battalion responsibilities, comprehensive knowledge and supervisory proficiency in the Integrated Personnel and Pay System - Army (IPPS-A) and iPERMS are strictly required.

SELECTING SUPERVISOR:

Mr. Randy Stroud - randolph.m.stroud.civ@army.mil

CONTACT INFO:

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EQUAL OPPORTUNITY:

The Colorado National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, sex, national origin, or reprisal.